



Financial reporting in Prisma

For grants that have been awarded in or after 2015, the Swedish Research Council requests annual and final financial reporting via Prisma. The following cost items are included. When it is time to submit the annual financial report, the column for the current year is opened in the financial reporting form so that it is only possible to fill in the data for the year that is to be reported. The columns for other years are closed for editing. At the time of the grant's final reporting period, the economist responsible fills in the column for the final year and any funds that are to be repaid.

NB! For grants that have been awarded prior to 2015, only final financial reporting is to be submitted in 2017 in the same manner as in previous years, i.e. using the form available from vr.se.

Explanations:

Italics – amounts are filled in by the person at the administrating organisation who is responsible for the financial reporting of the grant.

Total amount is automatically calculated in Prisma.

Funds disbursed

This is where disbursed funds are reported by year for the grant in question.

Funds disbursed

	Year 1	Year 2	Total
Funds disbursed	<i>1,000,000</i>	<i>1,000,000</i>	2,000,000

Funds used

This is where direct and indirect costs, including any transferred funds, are reported.

Direct costs

Salaries including social fees

An estimate is sufficient if it is difficult to work out the exact figures for how salaries are distributed between the categories.

Category	Year 1	Year 2	Total
Project leader	<i>100,000</i>	<i>100,000</i>	200,000
PhD students	<i>300,000</i>	<i>200,000</i>	500,000
Other research personnel	<i>0</i>	<i>250,000</i>	250,000
Technical/administrative personnel	<i>200,000</i>	<i>0</i>	200,000
Total	600,000	550,000	1,150,000



Running costs

An estimate is sufficient if it is difficult to work out an exact figure for the cost of open access publication.

Type of cost	Year 1	Year 2	Total
Open access publication costs ¹	100,000	100,000	200,000
Travel costs	0	10,000	10,000
Materials etc. ²	100,000	100,000	200,000
Other costs	0	0	0
Total	200,000	210,000	410,000

¹ Refers to the cost of fee payed by the researcher/author, often referred to as APC, which is imposed by either a subscription-based journal that requires a fee for posting the article open access, or charges levied by an Open Access journal. Fee for publishing a book open access is also included

² Denotes such equipment and other research materials that are not fixed assets, for example chemicals, literature, software.

Depreciation costs

	Year 1	Year 2	Total
Depreciation costs	0	0	0

Premises

	Year 1	Year 2	Total
Premises costs	100,000	100,000	200,000

Indirect costs

Indirect costs

	Year 1	Year 2	Total
Indirect costs	100,000	100,000	200,000

Total funds used

Funds used

	Year 1	Year 2	Total
Direct costs	Automatic sum of: Total "Salaries incl. social fees", Total "Running costs", "Equipment/depreciation costs" and "Premises costs"	Automatic sum of: Total "Salaries incl. social fees", Total "Running costs", "Equipment/depreciation costs" and "Premises costs"	Automatic sum of [Total amount]: Total "Salaries incl. social fees", Total "Running costs", "Equipment/depreciation costs" and "Premises costs"
Indirect costs	Total taken automatically from: "Indirect costs"	Total taken automatically from: "Indirect costs"	Total amount taken automatically from: "Indirect costs"
Total	Automatic sum of direct and indirect costs	Automatic sum of direct and indirect costs	Automatic sum of total amount



Funds used per organisation

If transfers of the grant to other organisation have taken place, the indirect and direct costs are to be reported distributed by organisation.

Direct costs per organisation

Organisation (LIST)	Year 1	Year 2	Total
<i>Administrating organisation</i>	<i>800,000</i>	<i>760,000</i>	1,560,000
<i>Organisation X</i>	<i>60,000</i>	<i>60,000</i>	120,000
<i>Organisation Y</i>	<i>40,000</i>	<i>40,000</i>	80,000
Total	900,000	860,000	1,760,000

Indirect costs per organisation

Organisation (automatically imported from the component above)	Year 1	Year 2	Total
<i>Administrating organisation</i>	<i>65,000</i>	<i>65,000</i>	130,000
<i>Organisation X</i>	<i>20,000</i>	<i>20,000</i>	40,000
<i>Organisation Y</i>	<i>15,000</i>	<i>15,000</i>	30,000
Total	100,000	100,000	200,000

Unspent funds and funds to repay (only filled in at the time of the final reporting period)

At the time of the final reporting period, the economist responsible fills in how much of the grant, if any, is to be repaid to the Swedish Research Council.

Unspent funds and funds to repay

	Total
Funds disbursed	Imported automatically from the component "Funds disbursed"
Funds used	Imported automatically from the component "Funds used"
Unspent funds	"Funds disbursed" minus "Funds used" is calculated automatically
Funds to repay	<i>Amount is filled in here</i>